




उत्तर पूर्वी क्षेत्रीय भार परेशान केंद्र /North Eastern Regional Load Despatch Centre

Precautionary Measures Undertaken for Battling COVID-19 Pandemic

1. Essential dry food items such as rice, dal, pulses, salt etc. items were distributed among needy communities by NERLDC in Guwahati and Shillong on 1st May, 7th May and 11th May 2020 in different localities with the coordination of local authorities.
2. All departments fully sanitised and entry restricted with effect from 15th April, 2020 up to 7th June 2020.
3. Office Catering and dining facilities are restricted only for staff on duty and exigencies.
4. All persons entering office premises are being screened before entry by using non- contact forehead thermometer.
5. Use of face masks have been made mandatory.
6. Hand sanitisers are placed in all departments whereas the office building and furniture is sanitised twice daily with Sodium Chloride disinfectant.
7. Meetings and trainings/seminars are carried out in NERLDC via WEBEX and Microsoft Teams.
8. NERLDC Main Control Room is being sanitised three times a day. Real time security desk is shifted to 1st floor and contingency control room is set up in township B-Type quarters for emergency operations.
9. Fresh face masks are being distributed among employees and contractual workers from time- to- time.
10. Home quarantine facility for the newly joined ETs have been arranged in NERLDC Transit camp with hygiene and sanitisation protocols including food delivery.
11. NERLDC Shillong obtained permission from Office of Superintendent of Police on 23/03/2020 for allowing POSOCO officials to come to duty. Vehicle passes, permission letters were issued to employees and outsourced staff for movement from home to office.

12. Similarly, NERLDC Guwahati obtained permission from Office of Deputy Commissioner on 25th March 2020 for allowing POSOCO officials to attend office.
13. All sanitary items like hand washes, soaps, sanitizers, tissue papers, gloves, masks etc are stocked in HR for a period of at least 3 months.
14. In both Shillong and Guwahati offices, during pan India lockdown, HODs were attending duty regularly with one-third of their staff present. The remaining two-thirds were advised "Work from Home" on rotation basis as per CC guidelines w.e.f 23/03/2020 to 7/06/2020. Considering second lockdown in Guwahati w.e.f 29/06/2020, NERLDC Guwahati has re-implemented Work from Home with only 1/3rd of staff being physically present.



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वी०एफ०डीसूजा/V.F. Desouza
महाप्रबंधक(मा०सं०)/GM(HR)
